



ASBURY UNITED METHODIST CHURCH

6690 Cahaba Valley Road Birmingham, AL 35242

asburybham.org | info@asburybham.org | 205.995.1700

September 22, 2025

Dear School Administrator,

Our Confirmation Class will be attending a special retreat at Epworth by the Sea in St. Simons Island, Georgia October 10-13, 2025. This retreat is an intensive spiritual and educational experience. Because of the extended travel time needed for this trip, we would like to request an excused absence from school for _____ on October 10, 2025.

If you have any questions concerning this request, please do not hesitate to call.

Sincerely,

Robert Mercer

Associate Pastor of Asbury United Methodist Church